

Function/Features	bookkeeperIQ	controllerIQ	enterpriseIQ
Multi-Entity Administration Layer			
Configurable/localised terminology for Practices/Groups/Franchise	Y	Y	Y
Quick company/entity setup based on templates	Y	Y	Y
User definable menu structures based on roles and permissions	Y	Y	Y
Control assignment of users to roles in specific companies/entities	Y	Y	Y
Re-assign companies/entities easily to other users when staff leave	Y	Y	Y
Control access to reports and dashboards according to user defined roles	Y	Y	Y
Auto tracking of time by user in each company/entity	Y	Y	Y
General System Features			
Ability to localise system terminologies based on location and/or sector	Y	Y	Y
Multiple windows environment to allow multi-tasking during system sessions	Y	Y	Y
Fully integrated open item ledgers	Y	Y	Y
Independent period management for all ledgers	Y	Y	Y
Speed data entry features including user definable defaults and use of Alt and Function keys to speed up data entry	Y	Y	Y
User defined filtering and sorting on enquiry screens	Y	Y	Y
Online Help and Support Call Logging directly from the system	Y	Y	Y
Full audit trail with browser facility to trace transactions	Y	Y	Y
Full transaction editing and change logging functionality	Y	Y	Y
Tax processing & reporting (VAT for UK & Ireland, GST for Australia, Sales Taxes for US)	Y	Y	Y
Full multi currency processing for both sales, purchases & bank transactions		Y	Y
Integration Layer			
Data Export Feature allows extraction in CSV format of all accountsIQ data	Y	Y	Y
Data import facility for automatic upload of masterfile details, account balances, transactions, charts of accounts, stock/inventory, etc...		Y	Y
Web Services Integration layer allowing for integration to other systems for all major transaction types in accountsIQ			Y

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Accounts Receivable/Debtors			
Flexible user definable alpha-numeric coding structure	Y	Y	Y
Multiple control accounts (e.g. for separate control of client monies or inter-company accounts)	Y	Y	Y
Head office grouping and processing of multi location customer accounts	Y	Y	Y
Facilitates forward dated invoicing	Y	Y	Y
Invoice copy/repeat feature	Y	Y	Y
Easy cash posting with full allocation to transactions	Y	Y	Y
Statement production with full ageing	Y	Y	Y
Emailing of invoices and statements directly from system (including bulk email processing)	Y	Y	Y
Credit notes and Credit/Debit journal adjustments	Y	Y	Y
Line Item Sales Invoicing		Y	Y
Full handling of foreign currency customers and receipts		Y	Y
Recurring Sales Invoice management		Y	Y
Ability to extract and generate sales invoices for transmission in EDI format		Y	Y
Accounts Payable/Creditors			
Flexible user definable alpha-numeric coding structure	Y	Y	Y
Multiple control accounts (e.g.: for separate control of inter-company accounts)	Y	Y	Y
Keeps track of forward dated invoices	Y	Y	Y
Easy cash posting with full allocation to transactions	Y	Y	Y
Debit notes & Credit/Debit journal adjustments	Y	Y	Y
User defined credit terms and automatic ageing	Y	Y	Y
Easy payment generation and remittance advice production	Y	Y	Y
Check printing and number management (including voids)	Y	Y	Y
Line Item Purchase Invoicing		Y	Y
Automated payment generation and approval routines		Y	Y
Creation of ePayment file to suppliers for upload to online banking system (for selected banks)		Y	Y

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Function/Features	bookkeeperIQ	controllerIQ	enterpriseIQ
Emailing of supplier remittances directly from system (including bulk email processing)		Y	Y
Full handling of foreign currency suppliers and payments		Y	Y
Cash & Bank			
Combined receipt/payment allocation and processing	Y	Y	Y
Sundry Bank payments and receipts	Y	Y	Y
Easy to use Bank Reconciliation with ability to partially complete reconciliations	Y	Y	Y
Creation of templates for recurring transactions including standing orders and direct debits	Y	Y	Y
Link individual receipt and payment transactions to single lodgement/payment reference	Y	Y	Y
Automatic Bank Reconciliation facility from electronic bank statements (for selected banks)		Y	Y
Multiple currency bank accounts		Y	Y
Sales Order Processing			
Sales quotation processing, supporting online trading if required.			Y
Full product pricing and discount management based on effective dates			Y
Quantity and value breaks on pricing			Y
Special pricing, to manage customer prices by setting discounts by product and time frame			Y
Measure cost benefits of discounts and promotions			Y
Multi-part invoicing of same order/delivery			Y
Location and sub-location ordering by item			Y
Part-shipment and back order reporting			Y
Separate delivery address			Y
Sales and margin analysis reporting by customer, product, product group, department, referral source, region, area, rep, etc...			Y
Purchase Quotation Processing			
Purchase Order requisitions			Y

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Function/Features	bookkeeperIQ	controllerIQ	enterpriseIQ
Invoice matching against purchase orders/goods received			Y
Location and sub-location on hand, reserved and on order levels			Y
Bulk discounts and price management			Y
Purchase analysis reporting by supplier, product, product group, department, etc...			Y
Inventory Management			
50 character alpha numeric product coding			Y
Handles non-diminishing stock			Y
Multi-part invoicing of same order/delivery			Y
Multiple locations and sub-locations, including stock traceability by location/sub-location			Y
Location and sub-location on hand, reserved and on order levels			Y
Stock take by group			Y
Supports last cost & average cost valuation methods			Y
Price management with multi level price lists			Y
Discount structure with quantity and value based discount break points			Y
General Ledger			
Flexible user definable alpha-numeric account coding structure	Y	Y	Y
Multiple Category, Sub-category, & Group structures to provide flexible COA layouts and reporting.	Y	Y	Y
Account codes incorporate departmental and cost centre coding	Y	Y	Y
Full drill down to sub-ledger transactions	Y	Y	Y
External system reference code allows for easy mapping routines, e.g. benchmark reporting.	Y	Y	Y
General journal features, including templates and auto-reversing accruals & prepayments	Y	Y	Y
General Reporting			
Access over 130 reports, including Trial Balance, Profit & Loss, Balance sheet and Cash flow reports	Y	Y	Y
Interactive reports allowing drilldown from summary to detailed levels	Y	Y	Y

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Save reports as Microsoft Excel (including formats), Microsoft Word, HTML or PDF file formats	Y	Y	Y
Ability for users to create their own favourite reports menu lists	Y	Y	Y
Access to Microsoft Report Builder, user based reporting tool		Y	Y
Budgeting & Variance Analysis			
A suite of standard variance reporting, including budgets and prior period comparisons	Y	Y	Y
Easy to use budget creation features including importation of budget data from spreadsheet template	Y	Y	Y
Original and revised budget data by period held against each General Ledger account	Y	Y	Y
Original and revised budget data by period held against each analysis group, code, and statistic		Y	Y
Business Intelligence & Analysis			
Ability to create user defined business analysis codes independent of the GL coding structure, allowing analysis by combination of up to 6 groups, e.g. department, cost centre, profit centre, business line, project, job, locations, etc....		Y	Y
Analysis code creation wizard to automatically create codes based on combinations of up to 6 defined analysis group elements		Y	Y
Ability to record and maintain user defined statistics by period across analysis groups & codes for use in Key Performance Indicator (KPI) reporting		Y	Y
Management dashboard allowing high level graphical view of key management information, including industry specific KPI's and graphs (limited versions available in BookkeeperIQ)	Y	Y	Y
Advances Features			
Cash flow forecasting module – based on up to date system information including bank account balances, outstanding sales & purchase transactions, intelligent payment history, etc... the Cash flow Forecast will provide estimates of cash movements for user defined, future periods		Y	Y
Group consolidation modules - providing for the definition of members, data consolidation routines, recording & maintaining consolidation adjustments, management of multi currency members/transactions		Y	Y

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