

Function/Features	bookkeeperIQ	controllerIQ	enterpriseIQ
<b>Multi-Entity Administration Layer</b>			
Quick company/entity setup based on templates	Y	Y	Y
User definable menu structures based on roles and permissions	Y	Y	Y
Control assignment of users to specific roles in specific companies/entities	Y	Y	Y
Re-assign entities easily to other users when staff leave	Y	Y	Y
Control access to reports and dashboard according to user defined roles	Y	Y	Y
Auto tracking of time by practice users in each entity	Y	Y	Y
<b>General System Features</b>			
Fully integrated open item ledgers	Y	Y	Y
Independent period management for all ledgers	Y	Y	Y
Multiple window environment to allow multiple tasks open at once	Y	Y	Y
Speed data entry features including user definable defaults and use of Alt and Function keys to speed up data entry	Y	Y	Y
User defined filtering and sorting on enquiry screens	Y	Y	Y
Context sensitive Online Help throughout	Y	Y	Y
Browser facility to easily find transactions and review/amend details	Y	Y	Y
Full audit trail of all postings and changes made traced to users	Y	Y	Y
Tax Processing & Reporting ( VAT for UK & Ireland, Sales Tax for U.S. and GST for Australia)	Y	Y	Y
Full multi currency processing for all sale, purchase and bank transactions		Y	Y
<b>Integration Layer</b>			
Data import facility for automatic upload of master-file details, account balances, transactions, charts of accounts etc		Y	Y
Data Export feature allows you to extract in .csv format a copy of all your accounts information	Y	Y	Y
Web Services Integration layer allowing integration with other systems		Optional	Optional
<b>Accounts Receivable/Debtors</b>			
Flexible user definable alpha-numeric coding structure	Y	Y	Y
Multiple control accounts (e.g.: for separate control of client monies or inter-company accounts)	Y	Y	Y
Head office grouping and processing of multi location customer accounts	Y	Y	Y
Quick invoice posting and invoice generation	Y	Y	Y
Facilitates forward dated invoicing	Y	Y	Y
Invoice copy/repeat feature	Y	Y	Y
Easy cash posting with full allocation to transactions	Y	Y	Y

<b>Function/Features</b>	<i>bookkeeperIQ</i>	<i>controllerIQ</i>	<i>enterpriseIQ</i>
Credit/Debit Journal adjustments	Y	Y	Y
Statement production with full ageing	Y	Y	Y
Emailing of invoices and statements directly from system	Y	Y	Y
Credit notes and Credit/Debit journal adjustments	Y	Y	Y
Line Item Sales Invoicing		Y	Y
Full foreign currency support for banking transactions		Y	Y
Recurring Sales Invoice management		Y	Y
<b>Accounts Payable/Creditors</b>			
Flexible user definable alpha-numeric coding structure	Y	Y	Y
Multiple control accounts (e.g.: for separate control of inter-company accounts or client monies)	Y	Y	Y
Keeps track of forward dated invoices/charges	Y	Y	Y
Debit notes & Credit/Debit Journal adjustments	Y	Y	Y
User defined credit terms and automatic ageing	Y	Y	Y
Easy payment generation and remittance advice production	Y	Y	Y
Automated payment generation and approval routine		Y	Y
Emailing of remittances		Y	Y
Cheque (Check) Printing (incl management of Voids)		Y	Y
Line Item Purchase Invoicing		Y	Y
Full handling of foreign currency suppliers and payments		Y	Y
<b>Cash &amp; Bank</b>			
Combined receipt/payment allocation and processing	Y	Y	Y
Sundry Bank payments and receipts	Y	Y	Y
Easy to use Bank Reconciliation with ability to save partially complete recs	Y	Y	Y
Creation of templates for recurring transactions including standing orders and direct debits	Y	Y	Y
Automatic Bank Reconciliation facility from uploaded statements		Y	Y
Generation of electronic supplier payments files		Y	Y
Multiple currency Bank accounts		Y	Y
Full foreign currency support for banking transactions		Y	Y
Multiple currency inter bank account transfers		Y	Y
<b>General Ledger</b>			
Flexible user definable alpha-numeric account coding structure	Y	Y	Y
Multiple Category, sub-category, group level reporting.	Y	Y	Y

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Full drill down to sub-ledger transactions	Y	Y	Y
External system reference code allows for easy mapping routines, e.g. benchmark reporting.	Y	Y	Y
General journal features, including templates, and auto-reversing accruals and prepayments	Y	Y	Y
Original and revised budget by period held against each GL account	Y	Y	Y
Easy to use budget creation features including importation of budget data from spreadsheet	Y	Y	Y
Ability to create user defined business analysis codes independent of the GL coding structure, allowing analysis by combination of up to 6 groups eg: dept, cost centre, profit centre, business line, project, job, location etc		Y	Y
Analysis code wizard to auto create analysis codes based on combinations of up to 6 defined analysis group elements		Y	Y
Breakdown of original and revised budget by period for each GL code by analysis code & group		Y	Y
Ability to maintain user defined statistics by period across analysis codes and groups for use in Key Performance Indicator (KPI) reporting		Y	Y
Automatic journal overhead allocations across the user defined business analysis codes (ie: project, business line, location etc)			Y
<b>Sales Order Processing</b>			
Sales quotation processing, supporting online trading if required.			Y
Full product pricing and discount management based on effective dates			Y
Quantity and value breaks on pricing			
Special prices-manage customer prices by setting discounts by product and time frame			Y
Measure cost benefits of discounts and promotions			Y
Location and sub-location ordering by item			Y
Part-shipment and back order reporting			Y
Separate delivery address			Y
Sales and margin analysis reporting by customer, product, product group, department, referral source, sales region, sales area and sales rep			Y
<b>Purchase Order Processing</b>			
Purchase Order maintenance			Y
Invoice matching against purchase orders/goods received			Y
Location and sub-location on hand, reserved and on order levels			Y
Bulk discounts and price management			Y
Purchase analysis by supplier and product			Y

Function/Features	bookkeeperIQ	controllerIQ	enterpriseIQ
<b>Inventory Management</b>			
50 character alpha numeric product coding			Y
Handles non-diminishing stock			Y
Multiple locations and sub-locations			Y
Stock traceability by location / sub-location			Y
Location and sub-location on hand, reserved and on order levels			Y
Inventory count by group			Y
Supports Last Cost/Average Cost valuation methods			Y
Price management with multi level price lists			Y
Discount structure with quantity and value based discount break points			Y
<b>Paperless Office Capability</b>			
Noticeboard for communication between all multiple entity group users	Y	Y	Y
Email log facility to track what has been sent, resend etc	Y	Y	Y
Full document management capability to allow documents to be stored against accounts, products, transactions etc for later retrieval	100mb Max	Y	Y
Business documents generated (e.g.: invoices, remittances) can be emailed directly from the system		Y	Y
Bulk Emailing of Sales/Purchase Invoices, Remittance etc		Y	Y
<b>Reporting</b>			
Access over 130 reports, including Trial Balance, Profit + Loss, Balance sheet and Cash flow reports	Y	Y	Y
Interactive reports allowing drilldown from summary to detailed levels	Y	Y	Y
Save reports as MS Excel, CSV, XML, MHTML, TIFF, or PDF file formats	Y	Y	Y
Ability for users to create list of favourite reports for easy access	Y	Y	Y
Management dashboard allowing high level graphical view of financial management information (limited version in BookkeeperIQ)	Y	Y	Y
Variance reporting, including budgets and prior period comparisons (only at GL code level for BookkeeperIQ version)	Y	Y	Y
KPI and statistical reporting and graphs by analysis grouping (e.g.: department, costs centre, project etc)		Y	Y
Business Intelligence tool to allow data to be extracted and interrogated using pivot table extraction		Y	Y
Access to Microsoft Report Builder user-based reporting tool		Y	Y

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